



**INSTITUTE OF  
HISTORICAL  
RESEARCH**

**SCHOOL OF  
ADVANCED STUDY  
UNIVERSITY  
OF LONDON**

## **SENIOR RESEARCH FELLOWSHIPS 2019–20 INFORMATION FOR APPLICANTS**

### **ELIGIBILITY**

The Fellowships will be awarded to candidates with a distinguished record of achievement in historical research or the promotion of history in the wider world. An IHR fellow is likely to have proven scholarship through a strong publication record in historical research or to have played a significant role in the development of history in the public realm. This may include its promotion in the media or in education more generally. Preference may be given to those currently engaged in research which is associated with one of the Institute's research centres, or which makes use of the IHR's resources. Senior Research Fellowships are most often awarded to candidates without any other major academic institutional affiliations and applicants will need to demonstrate how they will benefit from an association with the IHR.

Senior Research Fellows will be expected to provide annual reports on the progress of their work whilst associated with the Institute. It is expected that they will make a contribution to two or more of the following: attend conferences, be ambassadors for the Institute, encourage and foster the work of Junior Fellows and other early-in-career researchers, give seminar papers, carry out research training. All Senior Research Fellows are invited to attend fundraising and designated School and Institute Fellows' events. In return Fellows will have full access to the Institute, its facilities and resources, discounted events and training courses. The positions are non-stipendiary. Office space in the IHR is limited but Fellows may be able to have access to facilities in the School of Advanced Study.

### **DEADLINES**

- Complete applications must be received at the Institute of Historical Research no later than **13 December 2019**. Incomplete applications or applications arriving after this date will not be considered.
- Three supporting letters of reference must be received by no later than **13 December 2019**.
- Interviews will not routinely be held

### **APPLICATION FORMAT**

- Hard copy applications will be deemed ineligible. Only applications made using the IHR's online application system will be considered.
- Applications should consist of three elements
  - a short CV
  - a statement of research interests
  - a letter outlining why the applicant requires the resources of the IHR and what they anticipate contributing to the life of the IHR
- Applications which do not receive their full complement of three supporting letters of reference will not be considered. It is the applicant's responsibility to ensure that his/her referees supply letters in support of the application.

## **REFERENCES**

Once an application has been submitted, a standard email will be sent automatically to the addresses supplied by the applicant in the 'Referees' section of the online application form. This will provide the referees with a link to the online system, where they can upload their reference letter. These letters must be uploaded to the online application system directly by the referee, not by the applicant. Applicants may arrange instead for a portfolio of generic references to be sent, where such a service is offered. In that case the box in the 'Referees' section marked 'Portfolio to follow' should be ticked, and the referee details left blank.

It is the applicant's responsibility to ensure that his/her referees supply letters in support of the application, and it is strongly advised that referees are contacted well before the application is submitted. Applications which do not receive their full complement of three supporting letters of recommendation by **13 December 2019** will not be considered.

## **FINAL REPORT**

An annual narrative report must be submitted to the Institute. This will be due by 15 July. The report should be sent to the Institute of Historical Research (by email) and should describe the Fellowship experience, detailing the activities undertaken during the period of the Fellowship, contributions made to the life of the IHR, and an outline of future academic plans. At the same date, we will require some basic figures reflecting research and engagement activity during the year, which are sent to the School of Advanced Study for use in their reporting of statistics.

## **SELECTION POLICIES**

Applications will be considered and decided by a panel, chaired by the IHR's Advisory Council Chair, and including the IHR Director, as well as two other members of the Advisory Council. The committee will assess the quality of applications with reference to the following criteria:

- The academic record or other relevant activity of the candidate as exhibited by their application and references
- The importance of the proposed research to the applicant's field and its prospects for publication in a leading academic journal or as a monograph, where relevant
- The significance and impact of the public promotion of History in which the candidate is involved, where relevant
- The candidate's likely contribution to the academic life of the IHR

### **THE SCHOOL OF ADVANCED STUDY**

Applicants are strongly advised to investigate the resources that are available to them within the University of London, and particularly at the School of Advanced Study, to which the IHR belongs. Details can be found at [www.lon.ac.uk](http://www.lon.ac.uk) and [www.sas.ac.uk](http://www.sas.ac.uk)

### **APPLICATION CONTENTS**

As well as completing the 'Personal Details', 'Education' and 'Referees' sections, applicants should also upload the following three documents:

- A short CV, listing any educational details, publications, research papers and other relevant information, academic or otherwise.
- A statement of research interests (no more than 750 words).
- An explanation of why the applicant requires the resources of the IHR and how they intend to contribute to the life of the IHR (no more than 500 words).

Senior Research Fellowship applicants **do not** need to upload the thesis statement or the sample of written work which is requested in the 'Upload Section' of the online application form.

**THE DEADLINE DATE FOR THE RECEIPT OF APPLICATIONS WILL BE 13 DECEMBER 2019. ALL REFERENCES MUST BE RECEIVED AT THE IHR BY 13 DECEMBER 2019.**