



**INSTITUTE OF
HISTORICAL
RESEARCH**

**SCHOOL OF
ADVANCED STUDY
UNIVERSITY
OF LONDON**

ASSOCIATE FELLOWSHIPS 2023-24 INFORMATION FOR APPLICANTS

ELIGIBILITY

Associate Fellowships are awarded to historians who can demonstrate active research in history, or a demonstrable contribution to historical studies more broadly. The fellowship aims to enable wider collaboration on issues relevant to the study of history and its importance in society. These fellowships are intended to create partnerships between the IHR and historians with shared aims and interests.

We would particularly welcome applications from those whose work will help the IHR to pursue its strategy aims in some of the following ways:

- supporting and promoting 'Inclusive Histories' across the IHR and beyond;
- assisting in the intellectual and professional development of digital history across the IHR and beyond;
- assisting in the intellectual development of the history of people, place and community across the IHR and beyond;
- assisting in the development of the IHR Wohl Library and the exploitation of its holdings;
- developing the IHR's contribution to applied historical research and connections between history, policy formation and wider applications of historical understanding;
- guiding especially early career historians in professional development beyond academia, including public history, museums, archives, conservation and publishing.

For a fuller statement on Institute priorities and interests, please see our ['Strategy and Mission, 2020-25'](#).

It is expected that Associate Fellows will make two or more of the following contributions to two or more of the following: attend conferences, be ambassadors for the Institute, encourage and foster the work of Junior Fellows and other early-in-career researchers, give seminar papers, carry out research training. Fellows are *not* required to be based in London or the UK.

WHAT WE OFFER

Associate Fellowships are awarded for one or two years in the first instance (depending on the particulars of the application), and are assessed by the IHR's independent Advisory Council on an annual basis during this period, with approval required to continue the

affiliation into the second year where relevant. Requests for renewal beyond the original appointment will be considered and awarded where appropriate on an annual basis.

All Associate Fellows are invited to attend fundraising and designated School and Institute Fellows' events. In return Fellows will have full access to the Institute, its facilities and resources, discounted events and training courses. The positions are non-stipendiary. Office space in the IHR is limited but Fellows may be able to have access to facilities in the School of Advanced Study.

DEADLINES

Complete applications must be received at the Institute of Historical Research no later than **15th May 2023**. Incomplete applications or applications arriving after this date will not be considered.

Interviews will not routinely be held.

APPLICATION CONTENTS AND FORMAT

Hard copy applications will be deemed ineligible. Only applications made using the [IHR's online application system](#) will be considered.

As well as completing the 'Personal Details', 'Education' and 'Referees' sections, applicants should also upload the following three documents:

- A short CV, listing any educational details, publications, research papers and other relevant information, academic or otherwise (maximum of one side of A4, minimum font size 11)
- A statement of research interests (no more than 500 words)
- A statement outlining how the applicant will benefit from the affiliation with the IHR and how they intend to contribute to the life of the IHR (no more than 300 words)

Associate Fellowship applicants **do not** need to upload the thesis statement or the sample of written work which is requested in the 'Upload Section' of the online application form.

THE DEADLINE DATE FOR THE RECEIPT OF APPLICATIONS WILL BE 15th MAY 2023.

FINAL REPORT

A brief, annual narrative report must be submitted to the Institute. This will be due by end of June each year and will be completed on a standardised form. The report should detail the activities undertaken during the previous year of the fellowship, contributions made to the life of the IHR, and future relevant plans. In the final year of your fellowship term, the report will also ask whether you wish to apply for renewal of the fellowship for a further year. At end

of June each year, we will also require some basic figures reflecting research and engagement activity during the year, which are sent to the School of Advanced Study for use in their reporting of statistics.

SELECTION POLICIES

Applications will be considered and decided by a panel, chaired by the IHR's Advisory Council Chair, and including the IHR Director, as well as two other members of the Advisory Council. The committee will assess the quality of applications with reference to the following criteria:

- The academic record or other relevant activity of the candidate as exhibited by their application;
- the importance of the proposed research to the applicant's field and its prospects for publication in a leading academic journal or as a monograph, where relevant;
- the significance and impact of the public promotion of History in which the candidate is involved, where relevant;
- the candidate's likely contribution to the life of the IHR.

THE SCHOOL OF ADVANCED STUDY

Applicants are strongly advised to investigate the resources that are available to them within the University of London, and particularly at the School of Advanced Study, to which the IHR belongs. Details can be found at www.lon.ac.uk and www.sas.ac.uk

EQUALITY, DIVERSITY, AND INCLUSION

We welcome our duties under the Equality Act 2010, as part of our proud tradition of commitment to ensuring equality of opportunity for all.

The University was founded upon the principles of equality and established to provide education on the basis of merit. Since then we have amended our Statutes to include the following statement from the University of London Statutes:

"The University shall not discriminate against any person on the grounds of race, nationality, ethnic origin, gender, sexual orientation, marital status, disability, age, religion, social background or political belief. (21.1)"

We are committed to preserving and promoting fellowship opportunities to individuals whose lives are incompatible with the normal established patterns of activity. This could be due to personal or domestic circumstances, physical or mental disabilities, or interests and aspirations.

Flexible fellowship requests could include, but are not limited to, the following:

- Temporary suspension of the fellowship
- Commencing or completing the fellowship at an earlier / later time than that advertised

We will give sympathetic consideration to all fellows' requests for flexible terms, whether the request is for a permanent, short-term or trial adaptation in the terms.

Please see further details of the University of London's Diversity and Inclusion policy and strategies here: <https://london.ac.uk/about-us/equality-diversity-and-inclusion>