About the IHR Wohl Library

We are a reference collection of over 200,000 published primary sources, guides and reference works, covering European and World history from the early medieval period to the present day. A place to think and write, the library attracts historians and researchers from across the world.

If you would like any help or an introductory tour, please ask staff in Library Enquiries Floor 1, email: ihr.library@sas.ac.uk or book via www.history.ac.uk/library/using/tour.

Opening hours

Mon–Fri 09:00–20:45
Sat 09:30–17:15

The library closes for public holidays, Easter and between Christmas and New Year.
For further details, see www.history.ac.uk/contact#openingtimes.

Using the collections

The library catalogue is available at catalogue.libraries.london.ac.uk. The search covers Senate House Library and other School of Advanced Study libraries but can be limited to our collections.

The catalogue shows the location of open shelf items, or indicates if they can be ordered from the onsite or offsite store.

• Further guidance on open shelf locations can be found on the following pages.
• Items marked IHR onsite store or IHR offsite store can be requested in person, by phone or email. Onsite store fetches are carried out at 9:00, 11:00, 14:00, 16:30 on weekdays and at 14:00 on Saturdays. Offsite store items will take 1–2 working days to arrive. Books can be collected from Library Enquiries.

Electronic resources

Most electronic resources are licenced for onsite use only and are available from one of our library PCs. See the list at www.history.ac.uk/library/collections/eresources.

Microfilms

We have 2 microfilm readers/scanners. The readers and the microfilms are located on Floor 1 and Lower Ground floor.

Periodicals

You can browse recent issues of our periodicals in the periodicals room on the Ground floor. Most back issues of periodicals are in closed-access storage and can be requested. Many periodicals are available electronically from PCs within the library via links on the catalogue.
Accessibility
The IHR is committed to providing a flexible service to meet individual needs. The library is accessible to wheelchair users and has a range of assistance equipment and software. Library leaflets can be made available in alternative formats, and we can provide a copying service.

For more information contact Library Enquiries: email: ihr.library@sas.ac.uk; phone: 020 7862 8760 www.history.ac.uk/library/accessibility.

Membership
Membership can be obtained at reception, please bring proof of address and academic status if applicable. See www.history.ac.uk/about/membership for more information.

Arrangement of open-shelf collections
The open-shelf library is arranged over 5 floors of the Institute of Historical Research. You are welcome to move books between floors. There is a classmark list and floorplans on the following pages.
Classmarks

IHR classmarks consist of letters indicating collection and numbers indicating shelf order. **Class numbers are decimal numbers** so B.253 comes before B.5.

Where the last letter is doubled or tripled, e.g. BB or EFF, the volume is oversized. These are usually on separate oversized shelves.

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<th>Classmark</th>
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*Collections shelved within bookable meeting rooms. Can be pre-requested.*
Floor 3
Floor 3 Reading Room

Entrance

Toilets

General Colonial and Exploration (CB.9 and CG)
P Cs

1 2 3 4 5 6
Floor 2

Wohl Library Reading Room

- General (E)
- General Jewish History (EY)
- France and French Provinces (EF/EFP)
- Italy (EI)
- Spain, Spanish Regions and Portugal (ES/ESR/EP)
- Germany and German Regions (EG/EGL)
- Low Countries (EN, ENA, ENB, ENL)
- Monumenta Germaniae Historica (MGH)
- European oversized
- PCs
- Copying facilities
Floor 2
Americas Reading Room

Quick Reference
America (CLA)
Colonial North America (CLAA)
Canada (CLAB)
Caribbean (CLAC)
United States (UF)
US States (US)
Latin America (LA1 General and LAB Mexico)
Floor 1
Foyle Reading Room

- Ecclesiastical and Religious History (ER)
- Ecclesiastical and Religious History oversized (ERR)
- English Counties oversized (BCC)
  - London oversized (BLL)
  - Scotland oversized (BSS)
  - Wales oversized (BWW)
  - Ireland oversized (BII)
- Victoria County History
- Maps
- Trade directories (BC.217 General British and English counties)
- PCs
Facilities

Copying, photography and printing
You can set up and administer an account at https://printing.london.ac.uk/user. The copier on Floor 2 can be used for copying, scanning and to release print jobs. A cradle scanner is also available. Further information is available at www.history.ac.uk/library/copying-and-printing.

Photography for personal research is allowed, subject to copyright.

Please ensure that all copying complies with copyright and licencing regulations. Staff can provide guidance.

Document supply
We provide a reprographics and an inter-library loan service, and can assist with enquiries about licencing. Please see www.history.ac.uk/library/documentsupply.

Computer Facilities
Library members can use PCs that are available in the reading rooms.

Wifi
Network: UoL Libraries
Username: Library membership card barcode
Password: surname in lower case, including any spaces or punctuation.

If connecting for the first time, see the set-up instructions at www.history.ac.uk/about/wifi or available as a separate leaflet.

Membership
Free membership for academic staff and students. Membership schemes are available for other researchers. For more information, see www.history.ac.uk/about/membership.

Common Room
Readers are welcome to use the IHR café and common room.

Tours or training sessions
We welcome requests to arrange an individual or group tour or training session. Please see www.history.ac.uk/library/using/tour.
Using the reading rooms

To make the reading rooms a pleasant and safe working environment and to preserve the collections, we ask that users comply with the following:

- **No eating or drinking** in library areas, except bottled water.
- Please keep your **phone/computer in silent mode**. Phone calls are only permitted on landings.
- When using **headphones** please make sure the sound is not audible to others.
- Unless a room has been booked, **silent study only** and please keep the door open to make the space welcoming for other users.
- **Library materials may not be removed from the IHR. Please treat library materials and equipment with care.** Book rests and weights are available from Library Enquiries.
- **Please reshelve books after use.** If you wish to reserve items for the following day reservation slips are available.
- You can **use your own cameras** or copying equipment. Please ensure that you comply with **copyright and licencing** regulations.
- **Library PCs** are intended for the pursuit of **historical research only**.
- The **fire alarm** is tested on Thursdays at 9:30am. If the alarm sounds at other times you must **evacuate immediately**, and follow staff instructions.
- **Reading rooms close 10 minutes before the final closure time.**
- The full **IHR membership rules** are available at **www.history.ac.uk/about/membership/rules**.

For further information, please visit our website or contact us at:

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